

#	Name		Duration	Start Date	Completion Date	Assignments	%
1	Planning Phase		71 days	12/11/12 10:00 AM	3/19/13 6:00 PM	Steve Kupfer	83.1%
2	Meet with stakeholders		59 days	12/11/12 10:00 AM	3/1/13 6:00 PM	Steve Kupfer	100.0%
3	Kick-Off Meeting		59 days	12/11/12 10:00 AM	3/1/13 6:00 PM	Steve Kupfer	100.0%
4	Search Communication Protocols		1 days	12/11/12 10:00 AM	12/11/12 6:00 PM	Steve Kupfer	100.0%
5	Establish PROACT/Board Protocols		1 days	12/11/12 10:00 AM	12/11/12 6:00 PM	Steve Kupfer	100.0%
6	Establish media Contacts and Protocols		1 days	12/11/12 10:00 AM	12/11/12 6:00 PM	Steve Kupfer	100.0%
7	Define level of stakeholder engagement		7 days	12/11/12 10:00 AM	12/19/12 6:00 PM	Steve Kupfer	100.0%
8	Identify dates for community engagement		4 days	12/11/12 10:00 AM	12/14/12 6:00 PM	Job Role: Bob	100.0%
9	Identify critical local stakeholders for outreach		4 days	12/11/12 10:00 AM	12/14/12 6:00 PM	Job Role:	100.0%
10	Identify timelines and methods of outreach		4 days	12/11/12 10:00 AM	12/14/12 6:00 PM	Job Role:	100.0%
11	Establish expectations and timelines for data collection and reporting		4 days	12/11/12 10:00 AM	12/14/12 6:00 PM	Job Role: Bob	100.0%
12	Approve proposed engagement/survey materials		3 days	12/17/12 10:00 AM	12/19/12 6:00 PM	Job Role:	100.0%
13	Conduct Stakeholder Engagement		55 days	12/17/12 10:00 AM	3/1/13 6:00 PM	Steve Kupfer	100.0%
14	PROACT develop formal proposed community engagement plan		18.88	12/17/12 10:00 AM	1/10/13 5:02 PM	Steve Kupfer	100.0%
15	One on one Board interviews		8 days	1/2/13 10:00 AM	1/11/13 6:00 PM	Job Role: Bob	100.0%
16	One on one stakeholder meetings		7 days	12/25/12 10:00 AM	1/2/13 6:00 PM	Job Role: Consultant	100.0%
17	Community town halls and forums		5 days	2/18/13 10:00 AM	2/22/13 6:00 PM	Job Role: Consultant	100.0%
18	Online surveys		35 days	1/10/13 5:02 PM	2/28/13 5:02 PM	Job Role: Bob	100.0%
19	Compile information		2 days	2/25/13 10:00 AM	2/26/13 6:00 PM	Job Role: Bob	100.0%
20	Present Completed Community Engagement Report		1 days	3/1/13 10:00 AM	3/1/13 6:00 PM	Steve Kupfer	100.0%
21	Present Draft Position Profile		1 days	3/1/13 10:00 AM	3/1/13 6:00 PM	Job Role: Bob	100.0%
22	Develop recruiting strategy		12 days	3/4/13 10:00 AM	3/19/13 6:00 PM	Steve Kupfer	0.0%
23	Finalize salary range and contingencies		12 days	3/4/13 10:00 AM	3/19/13 6:00 PM	Job Role: Full Board	0.0%
24	Experience		5 days	3/4/13 10:00 AM	3/8/13 6:00 PM	Steve Kupfer	0.0%
25	Execute advertising plan		12 days	3/4/13 10:00 AM	3/19/13 6:00 PM	Job Role: Bob	0.0%
26	Prepare position profiles for electronic and print ad		12 days	3/4/13 10:00 AM	3/19/13 6:00 PM	Job Role: Bob	0.0%
27	Board vote of approval on position profile		1 days	3/19/13 10:00 AM	3/19/13 6:00 PM	Job Role: Full Board	0.0%
28	Recruiting Phase		27 days	3/20/13 10:00 AM	4/25/13 6:00 PM	Steve Kupfer	0.0%
29	Contact network and disseminate profile		27 days	3/20/13 10:00 AM	4/25/13 6:00 PM	Steve Kupfer	0.0%

Project: Norwalk Public Schools Superintendent Search

Planned Start: 12/11/12

Projected Start: 12/11/12

Planned Completion: 6/24/13

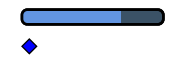
Projected Completion: 6/24/13













Printed On: 3/14/13

Planned
Summary



In Progress
Milestone



#	Name		Duration	Start Date	Completion Date	Assignments	%
30	Contact leadership and professional development organizations		25 days	3/20/13 10:00 AM	4/23/13 6:00 PM	Job Role: Recruiting	0.0%
31	Contact private sector organizations and leaders		25 days	3/20/13 10:00 AM	4/23/13 6:00 PM	Job Role: Recruiting	0.0%
32	Research and contact leaders of associated, high functioning units		25 days	3/20/13 10:00 AM	4/23/13 6:00 PM	Job Role: Recruiting	0.0%
33	Contact respected district and state education leaders for nominations		25 days	3/20/13 10:00 AM	4/23/13 6:00 PM	Job Role: Recruiting	0.0%
34	Application Deadline		1 days	4/24/13 10:00 AM	4/24/13 6:00 PM	Steve Kupfer	0.0%
35	Pre-Screening Process Update (Executive Session)		1 days	4/25/13 10:00 AM	4/25/13 6:00 PM	Steve Kupfer	0.0%
36	Screening Phase		13 days	4/25/13 10:00 AM	5/13/13 6:00 PM	Steve Kupfer	0.0%
37	Identify high capacity candidates for pre-screening		5 days	4/25/13 10:00 AM	5/1/13 6:00 PM	Steve Kupfer	0.0%
38	Screen candidates using district/profile aligned rubric (PROACT interview)		8 days	5/2/13 10:00 AM	5/13/13 6:00 PM	Job Role: Bob	0.0%
39	Presentation Phase		14 days	5/14/13 10:00 AM	5/31/13 6:00 PM	Steve Kupfer	0.0%
40	Present book of highly qualified, screened candidates		0 days	5/14/13 10:00 AM	5/14/13 10:00 AM	Job Role: Bob	0.0%
41	Identify candidates for Board interview		2 days	5/14/13 10:00 AM	5/15/13 6:00 PM	Job Role: Full Board	0.0%
42	Conduct interviews		4 days	5/20/13 10:00 AM	5/23/13 6:00 PM	Job Role: Full Board	0.0%
43	Identify finalists and conduct comprehensive background checks		2 days	5/24/13 10:00 AM	5/27/13 6:00 PM	Job Role: Full Board	0.0%
44	Conduct interviews and on-site/stakeholder activities		3 days	5/28/13 10:00 AM	5/30/13 6:00 PM	Job Role: Full Board	0.0%
45	Select new executive and complete hiring		1 days	5/31/13 10:00 AM	5/31/13 6:00 PM	Job Role: Full Board	0.0%
46	Transition Activities - Cindy Minckberg- CEO, Center for Reform of School Systems		1 days	6/24/13 10:00 AM	6/24/13 6:00 PM		0.0%

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In Progress
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